



Title: Grain Plant Attendant

Reports to: Plant Manager

Position Responsibilities:

The Grain Plant Attendant samples and accurately grades all incoming and outgoing grain to ensure accurate pricing and to store and maintain the quality of grain while in storage.

The Grain Plant Attendant will maintain a positive attitude, work well with team members and provide exceptional customer service.

Other responsibilities include but are not limited to:

- Handling incoming, stored, and outgoing grain: maintaining the quality of grains; blending grain; and providing grain drying services
- Grade and test grain appropriately before and after grain drying
- Make efficient use of storage space available, weighing incoming grain as needed
- Assisting the plant manager with periodic inspections of all stored grain and turn grain as necessary
- Blend grains as necessary when shipping out to achieve maximum grade
- Maintain clean equipment and facilities at all times
- Report any needed repairs or special maintenance to the supervisor immediately
- Uphold all cooperative policies and ensure that all facilities and equipment meet all federal, state, and OSHA regulations
- Perform other duties and responsibilities as assigned

Basic Requirements:

- High school degree or GED
- Must be able to work overtime as needed
- Previous grain handling experience

Physical Requirements:

- Must be able to lift over 50 pounds
- Must complete a drug/alcohol test
- Must be able to climb ladders/stairs up to 10 – 15 times per day
- Must be able to complete miscellaneous job duties
- Ability to operate forklift, sprayers, tractors and other machinery as required

Job descriptions are subject to change